

SPECIAL ISSUE

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WAJIR COUNTY BILLS, 2019

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THE WAJIR COUNTY BURSARY FUND BILL, 2019

A Bill for

AN ACT of the County Assembly of Wajir to make provisions for establishment of the Wajir County Bursary Fund, the procedure for award of bursaries, and for connected purposes

ENACTED by the County Assembly of Wajir, as follows—

PART I—PRELIMINARY

Short title

1 (1) This Act may be cited as as the Wajir County Bursary Fund Act, 2019

Interpretation

2 In this Act,—

“committee” means the County Bursary Fund Committee established by section 5,

“chairperson” means the Chairperson of the Committee appointed under section 5(4) ,

“executive committee member” means the Executive Committee Member responsible for finance,

“fund” means the Wajir County Bursary Fund established under section 4,

“bursary” means a monetary grant awarded to an entitled student under this Act, to facilitate the student meet the cost of education,

“student” means a student or pupil who is domiciled in Wajir County and is in need of financial assistance to attain their right to education,

“ward” means an electoral unit within the constituency delimited in accordance with Article 89 of the Constitution and any other relevant law,

“Wajir county bursary committee” means the committee established in accordance with section 12, and

“ward representative” means a member of the county assembly representing a particular Ward

Objects of the Act

3 The objects of this Act are to—

(a) provide for the establishment and administration of the Fund,

- (b) provide funds to be used for education grants, bursary and scholarships to assist needy students from under privileged families access education,
- (c) recognize the ward as a platform for identification, performance and implementation of the Fund,
- (d) provide for the procedure for application of, and requirements for access to the Fund, and
- (e) provide for the participation of the people in implementation of the Fund

PART II—ESTABLISHMENT OF THE FUND

County Bursary Fund

4 (1) There is established the Wajir County Bursary Fund which shall vest in, be operated and managed by the Committee

- (2) The Fund shall consist of—
 - (a) monies amounting to not less than 1 2% per centum of all the Wajir County ordinary budget in each financial year approved and appropriated by the county assembly,
 - (b) monies or assets accruing to the Fund from any other source as set out in any other county legislation, and
 - (c) monies, donations, gifts, grants, loans, and endowments made to the Fund

Disbursements from the Fund

5 (1) There shall be paid out of the Fund payments in respect of any expenses in pursuance of the provisions of this Act

- (2) Each disbursement from the Fund shall be approved and recorded in the minutes of the Committee
- (3) The following shall be the mode of appropriating the funds—
 - (a) 88% of the total amount of the fund shall be administered to the wards using the Commission on Revenue Allocation's formula to the extent that it considers relative student population, poverty, human resource development indices and other relevant factors in the wards
 - (b) 4% of the fund shall be allocated for emergencies that may occur within the County,
 - (c) 3% of the fund shall be used for administration expenses, and
 - (d) 5% of the fund shall be used for special scholarship

(4) All disbursements may be made through cheques or any other mode of payment approved by the County Bursary Committee, in favour of specific schools and institutions on behalf of qualifying beneficiaries, provided that payment shall not be made in cash

(5) The beneficiaries shall, before the close of the financial year, submit to the County Bursary Committee all original receipts received from the institution they attend relating to the bursary award, grant or scholarship

(6) The County Bursary Committee shall collect the records and forward to the Committee the receipts under subsection (7) thirty days after the close of the relevant financial year

(7) A beneficiary, who fails to submit the receipt in subsection (7), shall not receive a bursary, grant or scholarships in the succeeding financial year until the receipts are released to the County Bursary Committee

(8) The County Bursary Committee in consultation with the Executive Committee Member shall set out general requirements for the release of funds, to ensure efficient and effective management of resources

Allocation of funds

6 (1) The Executive Committee Member shall, with the approval of the relevant County Assembly, allocate funds for every ward in each financial year

(2) Once funds are allocated to every ward, the Committee shall commence the process of allocation of bursary, education grant or scholarships to qualified beneficiaries

(3) Once funds are allocated to a particular beneficiary, the funds shall remain allocated to that beneficiary and may only be re-allocated to another beneficiary during the financial year with the approval of the Committee

(4) If for any reason a beneficiary no longer requires the funds allocated during the financial year, the funds allocated to that beneficiary for that financial year shall be returned to the Fund and credited to the County bursary account

(5) Any funds that are not utilised in a financial year shall be allocated to any eligible beneficiary from any of the wards in the county at the end of the financial year

(6) The beneficiary in subsection (5) may be new or an existing beneficiary from the Fund

(7) For avoidance of doubt, a return as set out in the First Schedule shall be made for every financial year on which some funds remain unspent

Retention of funds

7 All receipts, savings and accruals to the Fund and the balance of the Fund at the end of each financial year shall be returned to the Fund and applied in accordance with section 6

Record of receipts and disbursements

8 The Committee shall—

- (a) compile and maintain an accurate record showing all receipts, disbursements and actual expenditures on a yearly basis in respect to every bursary, grant or scholarship awarded, and
- (b) submit a summary of the record for the year to the county assembly and the county executive committee not later than thirty days after the end of every financial year

Account of the Fund

9 (1) The County Bursary Committee shall with the authority of the County Treasury open, maintain and operate a public commercial bank account of the Fund

(2) The signatories to the account of the Fund maintained in accordance with subsection (1), shall be—

- (a) the Chief Officer responsible for Education,
- (b) the Fund Manager, and
- (c) the Chairperson of the Committee

(3) Any payment cheque or instruments for actual release of money from the Fund shall bear the signature of the Fund Manager and the Chief Officer in charge of Education

Audit

10 (1) All funds received under this Act shall be audited and reported upon by the Auditor-General

Financial year

11 The financial year of the Committee shall be the period of twelve months commencing on the first of July and ending on the thirtieth of June of the subsequent year

Full or partial bursary

12 An award of bursary under this Act may be in full or partial as may be determined by the Committee from time to time

**PART III—ESTABLISHMENT OF THE WAJIR COUNTY
BURSARY FUND COMMITTEE**

Establishment of the Committee

13 (1) There is established the Wajir County Bursary Fund Committee

- (2) the Committee shall consist of—
 - (a) the Chief Officer of the Department for the time being responsible for Finance and Economic Planning or his/her designated alternate, not being below the level of Director,
 - (b) the Chief Officer of the Department for the time being responsible for Education or his/her designated alternate not being below the level of County Director of Education,
 - (c) the County Director of Education or his/her alternate, and
 - (d) six members, who have served in the education sector in the county, and not being public officers, representing persons with disability, a religious leader, a female educationist, a male educationist, all appointed by the Executive Committee member for education,
 - (e) the Chairman shall appointed by the governor from among the six members of the committee,
 - (f) the Fund Manager shall be appointed by the Executive Committee Member and he/she shall be the secretary to the Committee,
 - (g) in the absence of the chair the members can elect a chair for the session(s) for the days' deliberation to continue
 - (h) the appointing authority shall ensure that at least one third of the Committee is of either gender, and
 - (i) the committee shall serve for a term of three years which is renewal

Functions of the Committee

14 The Committee shall—

- (a) approve the disbursements from the Fund,
- (b) ensure timely and efficient disbursement of funds to the qualifying beneficiaries,

- (c) monitor and evaluate the activities of the Ward Committees to ensure the implementation of this Act in a manner that promotes the object of the Fund,
- (d) ensure efficient management of the Fund,
- (e) receive and address complaints that may arise from the implementation of the Act,
- (f) consider appeals from the Ward Committees,
- (g) administer the funds in such manner and for such purpose as shall promote the best interest of the Fund in accordance with the Act to ensure efficient management of the Fund,
- (h) perform such other duties as the Committee may deem necessary from time to time for the proper management of the Fund

Powers of the Committee

15 (1) The Committee shall have all the powers necessary for the proper performance of its functions under this Act

(2) Without prejudice to the generality of subsection (1), the Committee shall have the power to—

- (a) receive gifts, donations, grants or other monies and equipment,
- (b) receive and discuss annual reports and returns from the Wards, and
- (c) enter in to association with such other persons, bodies or organizations within or outside Kenya as the Committee may consider appropriate in furtherance of the objects of this Act

Conduct of the Business and affairs of the Committee

16 (1) The conduct and regulation of the business and affairs of the Committee shall be as set out in the Second Schedule

(2) Except as provided in the Schedule, the Committee may regulate its own procedure

(3) Where any issues of policy arise in the course of the performance of its functions under this Act, the Committee shall refer the issue to the Executive Committee Member

Removal of a member of the Committee

17 (1) A member of the Committee may be removed from office on any one or more of the following grounds—

-
- (a) gross violation of the Constitution or any other law,
 - (b) gross misconduct whether in the performance of the member's or office holder's functions or otherwise,
 - (c) physical or mental incapacity to perform the functions of office,
 - (d) incompetence, or
 - (e) bankruptcy

(2) A person desiring the removal of a member of the Committee under subsection (1) may present a petition to the Executive Committee Member setting out the alleged facts constituting that ground

(3) The member sought to be removed under subsection (1) shall be given an opportunity to be heard by the Executive Committee Member

(4) The Executive Committee Member shall—

- (a) upon receiving the petition under subsection (2), recommend that the Committee member be suspended pending the outcome of the complaint,
- (b) consider the petition and—
 - (i) if satisfied that the allegations against the member of the Committee have been substantiated, resolve to remove the member from the Committee and communicate the decision to the Committee and the petitioner, or
 - (ii) if find the allegations against the member of the Committee unsubstantiated, resolve to set aside the petition and communicate the decision to the Committee and the petitioner

(5) Pursuant to subsection (4)(b)(i), the Committee member shall cease to hold office immediately

Fund Manager

18 (1) Pursuant to section 116(2) of the Public Finance Management Act, there shall be a Fund Manager appointed by the Executive Committee Member

(2) The Fund Manager shall subject to the directions of the Committee be—

- (a) the Secretary to the Committee,
- (b) responsible to the Committee for the day to day organization, control and management of the staff of the Committee,

(c) responsible for maintaining accurate financial records relating to the Fund, and

(d) responsible for implementing the decisions of the Committee

(3) The Fund Manager shall serve for a period of three years and shall be eligible for reappointment for another three years

Staff of the Committee

19 (1) The staff required by the Committee shall be seconded from the county public service

(2) Staff under subsection (1) shall only be seconded with the concurrence of the Committee

(3) Staff seconded to the Committee shall, in performance of their duties, be responsible to the Committee

Finances of the Committee

20 (1) The expenditure for running the Committee and related purposes shall be set aside at the beginning of the financial year and shall not be more than three (3%) per centum of the total allocation to the Fund in the financial year

(2) Each Bursary committee shall receive three (3%) per centum of the sums in subsection (1)

(3) The personal emoluments of county government officers working or involved in the management of the Fund shall be provided for under the recurrent expenditure of the county government but any other emoluments or payments to such officers from the Fund shall be determined by the executive committee member in consultation with the Salaries and Remuneration Commission

PART IV—ADMINISTRATION OF THE WARD BURSARIES FUND

Establishment of the Ward Bursary Committee

21 (1) There shall be established in every ward, a Ward Bursary Committee

(2) The Ward Bursaries Committee shall consist of—

(a) the Ward administrator,

(b) one representative of religious leaders resident in the Ward,

(c) one person representing women resident in the ward,

(d) one person representing the youth resident in the Ward,

-
- (e) one person representing secondary schools headteachers in the ward,
 - (f) one person representing primary schools headteachers in the ward, and
 - (g) one person representing the persons living with disability
- (3) The committee may co-opt another two members proposed by the County Committee
- (4) The persons referred to in subsection (2) (a),(b), (c), (e) and (f) shall be selected in such manner and shall have such qualifications as the Committee may, by Regulations, prescribe
- (5) The names of the persons selected under subsection (3) shall be submitted by the Committee to the County Assembly for approval before appointment and gazettelement by the Executive Committee Member
- (6) The Regulations made under subsection (3) shall be submitted to the county assembly for approval before publication by the Executive Committee Member
- (7) The quorum of the Ward Bursary Committee shall be one half of the total membership
- (8) The term of office of the members of the Ward Bursary committee shall be three
- (9) Whenever a vacancy occurs in the Ward Bursary committee, the vacancy shall be filled from the same category of persons where the vacancy has occurred within a period of thirty days
- (10) The Ward Bursary committee shall meet at least three times in a year but the committee shall not hold more than six meetings in the same financial year, including sub-committee meetings
- (11) A member of the Ward Bursary committee may be removed from office on any one or more of the following grounds—
- (a) lack of integrity,
 - (b) gross misconduct,
 - (c) embezzlement of public funds,
 - (d) bringing the committee into disrepute through unbecoming personal public conduct,
 - (e) promoting unethical practises,
 - (f) causing disharmony within the committee,

(g) physical or mental infirmity

(12) A decision to remove a member under subsection (12) shall be made through a resolution of at least five members of the Ward Bursary committee and the member sought to be removed shall be given a fair hearing before the resolution is made

(13) A vacancy arising as a result of the removal of a member under subsection (12) shall be filled in the manner set out in subsection (10) and minutes of the meeting shall indicate the fact of the removal or appointment of a member

Functions of the Committee

- 22** (1) The functions of the Ward Bursary committee shall be to—
- (a) receive and consider applications,
 - (b) vet applicants according to the criteria set by the Committee,
 - (c) ensure fair and equitable allocation of education grants, bursaries and scholarships at the ward,
 - (d) recommend to the County Bursary Committee eligible students, and
 - (e) perform any other duty required of it by the County Bursary Committee

Powers of the Bursary committee

23 The Ward Bursary committee shall have all the powers necessary for the execution of its functions under this Act including the power to—

- (a) gather information on the applicant's—
 - (i) family, and
 - (ii) mannerism
- (b) compel the production of information relating to paragraph (a)

PART IV—APPLICATION, PROCESSING AN APPROVAL OF BURSARY REQUESTS

Application, Processing and Approval of bursary

24 (1) Every student who wishes to be considered for the grant of bursary, education grant or a scholarship shall make an application to the Ward Bursary committee in the form prescribed in the Third Schedule

(2) All application forms shall be collected from the office of the Ward administrator and shall be submitted back after having been duly filled

(3) All duly completed forms will be eligible for evaluation

(4) The Ward Bursary committee shall evaluate all eligible applications and may accept or reject any application

(5) If the Bursary committee accepts the application, it shall—

(a) recommend to the County Bursary Committee to grant a full or partial bursary, education grant or scholarship to the qualifying applicant, and

(b) notify the qualified applicant through a notice published in the relevant ward representative's office

(6) If the Ward Bursary committee rejects the application, it shall notify the applicant through a notice published at the relevant ward representative office

(7) An applicant under subsection (6) may through a letter addressed to the Ward Bursary committee seek reasons for the rejection

(8) The Ward Bursary Committee shall issue a response to the letter in subsection (7) within two months of receipt of the letter

Criteria for allocation of bursary

25 (1) The Ward Bursary Committee, when considering an applicant for bursary, shall ensure that applicant is—

(a) a Kenyan citizen,

(b) domiciled in Wajir County, and

(c) from a financially disadvantaged family

(2) Without prejudice to the provisions of subsection (1), the following order of priority shall be applied by the Ward Bursary committee to bursary applicants —

(a) total orphans,

(b) partial orphans,

(c) from single parent families,

(d) whose parents are people living with disabilities, and

(e) from poor households

(3) The Committee, in consultation with the Executive Committee Member, may through Regulation prescribe other criteria

Appeals

26 Any applicant aggrieved by the decision of the Ward Bursary committee may appeal to the County Bursary Committee within thirty days of the committee's decision

Submission of Bursary requests

27 The Chairperson of the Ward Bursary Committee shall submit to the County Bursary Committee, a list containing—

- (a) the names of all the applicants and the resolution of the committee whether to accept or reject the application,
- (b) the levels of education all the applicants seek bursary financing to pursue,
- (c) the names of the institutions that the applicants attend including a description of the institution's status as public or private, and
- (d) the bursary amount recommended and the reasons for the recommendation

Publication of bursary

28 The bursary for each ward shall be publicized by the County Bursary Committee and published to ensure transparency and public accountability in the exercise

Report on County Bursary Fund

29 (1) The County Bursary Committee shall, on a quarterly basis, submit a report to the Executive Committee Member and the County Assembly detailing—

- (a) a summary of the bursary funds received and indicating the approval status of the bursary,
- (b) a summary of the status of disbursements of bursary funds to the beneficiaries' institution for that preceding quarter, and
- (c) a summary of the status of disbursements from the County treasury to the Fund account

PART V—MISCELLANEOUS PROVISIONS

Annual Report

30 (1) As soon as practicable after the end of each financial year, the County Bursary Committee shall submit a report to the County Executive Committee and the County Assembly

(2) The report of the County Committee shall, in respect to which the financial year relates, contain—

- (a) the financial statements of the Fund,
- (b) a description of the activities of the County Committee and the Ward Bursary committees,
- (c) information relating to the progress made in implementing the Act,
- (d) recommendations made by the County Committee to the County Government and the action taken on such recommendations,
- (e) any impediments to the work of the Committee,
- (f) such other information as the County Committee considers appropriate or relevant in relation to any of its functions under the Act

(3) Without prejudice to the generality of subsection (1), the County Executive Committee or the County Assembly may require the County Committee to submit a report on a particular issue

Offences

31 (1) A person who—

- (a) submits false or misleading information to the County Committee or the Ward Bursary committees under this Act,
- (b) misappropriates any funds or assets from the Fund, or assists or causes any person to misappropriate or apply the funds otherwise than in the manner provided in this Act,

Commits an offence and is liable, upon conviction, to imprisonment for a term not exceeding 5 years or to a fine not exceeding one million shillings or to both

Regulations

32 (1) The Executive Committee Member shall make regulations for the better carrying in to effect the provisions of this Act

(2) Without prejudice to the generality of subsection(1), the executive committee member may make regulations in respect of—

- (a) procedure for applying for the bursary and the requirements,
- (b) mode of payment of the allocated funds,
- (c) timelines for making application,

- (d) qualifications and procedure for appointment of persons to the County Committee or Ward Committees, and
 - (e) any other matter necessary for the better carrying into effect the provisions of this Act
- (3) The County Executive Committee Member for the time being in charge of Education shall make regulations for the better carrying in to effect of any provisions of this Act and such regulations shall be tabled before the County Assembly for approval
- (4) Without prejudice to the generality of subsection(2), the executive committee member may make regulations in respect of—
- (a) receipt, processing and approval of applications for bursary,
 - (b) the preparation and maintenance of beneficiaries records including, and
 - (c) the withdrawal, recovery and cancellation of bursary already granted

Obligations of the County Department of Education

- 33** (1) The County Department of education shall—
- (a) collect and record data regarding all students joining secondary schools from all the primary schools in the County,
 - (b) collect and record data on all the students domiciled in the County who are set join or have joined institutions of higher learning,
 - (c) monitor the performance of all the sponsorship recipients
- (2) A sponsorship recipient shall, in every three months or as soon as possible, submit to the county department of education the bursary recipient's academic transcript

Repeal

- 34** The Wajur County Bursary Fund Administration Act, 2014 is repealed

Transitional provisions

- 35** All funds allocated and disbursed under the repealed Act shall be deemed to have been allocated and disbursed under this Act

SCHEDULE

FIRST SCHEDULE

(Section 6(7))

Ward No	Ward Name	Financial Year
Amount Returned		
Signature		Date
Name		

SECOND SCHEDULE

(Section 16 (1))

**PROVISIONS RELATING TO THE CONDUCT OF MEETINGS
OF THE COMMITTEE**

1 The Committee shall meet at least once in every three months to conduct the business of the Committee

2 The chairperson may on his or her own motion, or upon request by a member, call a special meeting of the Committee at any time, where he or she considers it expedient for the transaction of the business of the Committee

3 Other than a special meeting, or unless three quarters of members agree, at least fourteen days' written notice of every meeting of the Committee shall be given to every member of the Committee by the Director

4 The quorum at a meeting of the Committee shall be half of the members or such greater number as may be determined by the Committee in respect of an important matter

5 The chairperson shall preside at the meetings of the Committee and in the absence the chairperson, the vice-chairperson or a member of the Committee elected by the members present from among their number shall preside

6 The matters of the Committee shall be decided by a majority of the members present and voting and in the event of equality of votes, the person presiding shall have a casting vote

7 The proceedings of the Committee shall not be invalidated by reason of a vacancy among the members or a defect in the appointment or qualification of a member

8 At the first meeting of the Committee, the members shall elect a vice-chairperson, not being an *ex-officio* member, from among its members

9 Subject to the provisions of this Schedule, the Committee may determine its own procedure and the procedure for any committee of the Committee and for attendance of any other persons at the meetings and may make standing orders in respect thereof

THIRD SCHEDULE

(Section 23(1))

PERSONAL DATA

Full Name of Applicant

(First/Baptismal) (Middle) (Surname)

Gender Male/Female Date of Birth (DD MM YYYY)

Postal Address P O Box Town/City Postal Code

Tel/Mobile No Alternative Mobile No

Physical Address

County Sub county

Ward Location Sub Location

ACADEMIC INFORMATION

Name of primary school attended

Postal Address P O Box Town/City Postal Code

Tel/Mobile No Alternative Mobile No

Physical Address

County Sub county

Ward Location Sub Location

K C P E Index No K C P E Marks

(Attach copy of results slip or one provided by the Head teacher of your former school with his/her certification)

Year sat for KCPE

Have you attempted KCPE in previous years? Yes/No

If yes, how many times and why?

Please indicate the KCPE scores attained for previous years

Have you repeated any class? (1-8) while in primary school? Yes No
if yes, which ones**PART B APPLICANT'S FAMILY INFORMATION****PARENTS' INFORMATION**

Father's Full Name

(First/Baptismal) (Middle) (Surname)

ID No Living/Deceased

[If deceased please attach copy of death/burial certificate]

Postal Address P O Box Town/City Postal Code
 Tel/Mobile No Alternative Mobile No
 Physical Address
 County Sub county
 Ward Location Sub Location
 Source of Income

Mother's Full Name

(First/Baptismal) (Middle) (Surname)

ID No Living/Deceased

[If deceased, please attach copy of death/burial certificate]

Postal Address P O Box Town/City Postal Code
 Tel/Mobile No Alternative Mobile No
 Physical Address
 County Sub county
 Ward Location Sub Location
 Source of Income

Are your parents living together? Yes No

GUARDIAN INFORMATION (If not living with the parents)

Full Name

(First/Baptismal) (Middle) (Surname)

ID No Living/Deceased

[If deceased, please attach copy of death/burial certificate]

Postal Address P O Box Town/City Postal Code
 Tel/Mobile No Alternative Mobile No
 Physical Address
 County Sub county
 Ward Location Sub Location
 Source of Income

Are your parents living together? Yes No

SIBLING INFORMATION

List all your brothers and sisters starting with the oldest and state what each is doing

(If working, describe job and monthly salary, If in university state it, If in school state the form or class, If in training describe it, If a sister is married show the occupation of the husband, if a brother is married show the occupation of the wife)

Name Age School/Employer Class/Position in employment

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

PART C APPLICANT’S EVIDENCE OF NEED

APPLICANT’S INFORMATION

Indicator Description

Why are you applying for a bursary?

Have you received any financial support/bursaries in the past?

Please provide details

Do you suffer from any physical impairment (disability)?

Do you have any disability or any chronic illness? If yes, kindly describe and provide evidence

Are you entitled to any form of inheritance from your Parents/ Guardians/any other source? Describe

Who do you live with? Parent(s) Guardian(s) Other Specify

PARENTS’/GUARDIANS’ INFORMATION

Indicator Father/Male Guardian Mother/Female

Guardian

Other

Age of your parents/guardians

Does any of your parents have any form of disability?

Describe the disability

Does any of your parents/guardians suffer from a chronic disabling medical condition? Describe

Are you living with both parents? If not explain

Are your parents/guardians employed? Give details of job and salary per month Attach Payslip

Do your parents/guardians own a business? Describe and show the average monthly income Bank Statement

Do your parents/guardians own land/plot? State number of acres, type of crops grown, number of cows/sheep/ goats/donkeys and income from such assets—

Land size

List livestock

Do your parents/guardians have any other assets or sources of income, including casual labor? Indicate the approximate monthly income

FAMILY INFORMATION

Indicator Description

Has your family been affected by civil conflict or natural disasters such as displacement, flooding, drought, fire or famine? Describe

What type of house do you live in? Describe such as grass hatched, iron sheet, cemented etc

Please describe any other cause of disadvantage or vulnerability?

Any siblings in 1) Secondary School

ii) University

(SKETCH A DIRECTIONAL MAP TO THE HOME FROM THE NEAREST LANDMARK)

Part D How did you first learn about the County bursary program?

(Please mark only one)

Ward Rep

School – teacher, principal or counselor (list name)

- Church, mosque, synagogue (specify name)
- Friends, parent, guardian or relative
- Internet (specify site)
- Radio, TV (specify)
- Newspaper, magazine (specify)
- Social networks such as Facebook, Twitter, Myspace (specify)
- Others (specify)

PART E DECLARATIONS

APPLICANT’S DECLARATION

I, _____ declare that the information given above is true to the best of my knowledge and I am aware that giving false representation will mean that my application will not be considered and will lead to automatic disqualification

I authorize the County Government or its representatives to obtain such additional information concerning my educational program and financial records as needed to complete this bursary application I also authorize Wajir County Government and its representatives to communicate and release information to others who are involved in making decisions relating to my educational plans including and not limited to my previous and future schools, referees named in this form and the Department of Education In the event I win the bursary,

I commit myself to working hard and posting excellent results throughout my secondary school course

Signature

Date of

DDMMYYYY

PARENT’S/GUARDIAN’S DECLARATION

I _____ confirm that the above information is true to the best of my knowledge and I am aware that giving false representation will mean that the application will not be considered and will lead to automatic disqualification On behalf of my child, I authorize the County Government or its representatives to obtain such additional information concerning this applicant’s education and financial records as needed to complete this bursary application I also authorize County Government Officials and its representatives to communicate and

release information to others who are involved in making decisions relating to this applicant's educational plans including and not limited to their previous and future schools, referees named in this form and the Department of Education

Parent's/Guardian's name

Signature Date of

(D D M M Y Y Y Y)

If you wish to provide additional information, please attach a separate piece of paper

Part F RECOMMENDATIONS

This part must be completed by the relevant authorities indicated
Any false information will lead to disqualification

1 Primary School Head Teacher

Please report on the above named applicant's performance, conduct, special interests and talents Also explain why he/she should be considered for the *Bursary*

How long have you known the candidate/family?

My school has _____ pupils who sat for KCPE and in the most recent tests sat by the applicant before sitting for KCPE, this applicant's position was no _____ overall and attained _____ marks out of 500

Report on any special interests or talents the child may have e.g leadership, sports, Arts, Music etc

Rate the candidates financial ability Very Rich Rich Middle Income Poor Very Poor

I have reviewed the information given in this form and believe it to be truthful The above named student attended my school and based on my knowledge and/or inquiries, I affirm that he/she is needy/vulnerable Please describe facts about his/her circumstances

Name

Signature

Date of

D D M M Y Y Y Y

Official Stamp

Postal Address P O Box

Town/City Postal Code

Tel/Mobile No

Alternative Mobile No

2 County Commission (Chief or Asst Chief)

How long have you known the candidate/family?

Rate the candidate's financial ability Very Rich, Rich ,Middle Income, Poor, Very Poor

Yes No—

Orphaned

Parents/Guardians are employed

Parents/Guardians

Any additional information, explain

I have reviewed the information given in this form and believe it to be truthful The above named student is a resident of my location/sub-location

Based on my knowledge and/or inquiries, I affirm that he is needy/vulnerable

Name

Signature

Date of

DDMMYYYY

Official Stamp

Postal Address P O Box

Town/City Postal Code

Tel/Mobile No

Alternative Mobile No

3 Religious Leader (bishop, pastor, priest, imam, etc)

How long have you known the candidate/family?

Rate the candidate's financial ability Very Rich, Rich ,Middle Income, Poor, Very Poor

I have reviewed the information given in this form and believe it to be truthful Based on my knowledge and/or inquiries I affirm that this student is needy/vulnerable based on the following facts about his/her circumstances

Name

Signature

Date of

DDMMYYYY

Official Stamp

Postal Address P O Box	Town/City Postal Code
Tel/Mobile No	Alternative Mobile No

NB If a family is found to have misrepresented their circumstances, the bursary will be terminated and they will be required to refund fees paid

MEMORANDUM OF OBJECTS AND REASONS

Statement of the Objects and Reasons for the Bill

This Bill seeks to provide for the establishment, administration and oversight of the Wajir County Bursary Fund. It repeals and re-enacts the Wajir Bursary Fund Act, 2014.

The Bill establishes the Wajir County Bursary Fund which shall be utilised to support needy students through the provisions of bursaries, education grants and scholarships.

The Fund shall be managed by a County Bursaries Committee with a Fund Manager appointed in accordance with the Public Finance Management Act being responsible for the day to day management of the Fund. At the Ward level, there is established Ward Bursaries Committees whose function is to receive applications in the wards, vet the applicants and make recommendations to the County Committee for awards.

The total monies available to the Fund shall be two per centum of the ordinary revenue collected in Wajir County every year. Three per centum of the Fund shall be utilised for administration of the Fund at the county level while the other three per centum shall be distributed to the Ward Bursaries Committee for administration of the Fund.

The enactment of this Bill will occasion additional expenditure to the exchequer.

Dated the 21st March, 2019

OSMAN MUKTAR HUSSEIN,
Chairperson, Education Committee